



RESEARCH ANALYST INTERNSHIP POSITION - FALL 2017

Power Advisory LLC is a specialized independent consulting firm providing electricity market analysis and strategy, power procurement, policy development, regulatory and litigation support, and market design and project feasibility assessment. The firm is looking for a hardworking, entrepreneurial intern who can provide support to clients and office personnel.

POSITION DESCRIPTION

Interns perform and provide support for financial, statistical, technical and economic data collection and analyses; spreadsheet and database creation and management; and document preparation. They are responsible for performing research and supporting Power Advisory staff with client projects. They work with staff members to develop their research and analytical skills as well as an understanding of the energy industry. The company is a fast-paced, deadline driven workplace. This position is remote; thus, location is flexible but the Boston area is preferred.

DUTIES AND RESPONSIBILITIES

- Conduct research on relevant energy market topics, including design, regulation and financing
- Draft reports and prepare PowerPoint presentations
- Prepare portions of client communications for review
- Support business development efforts, including proposal preparation and occasional social media
- Help develop computer models and perform complex spreadsheet analyses

KNOWLEDGE, SKILLS AND ABILITIES

- Experience conducting research and developing documents
- Demonstrated strong oral and written communication
- Strong research, analytical and problem-solving skills
- Strong command of Microsoft Excel, Word, PowerPoint and Access
- Ability to work independently and efficiently and manage multiple priorities effectively
- Interest in energy markets and government policy
- Pursuing or possess a four-year degree in business, economics, engineering, or other analytical discipline (required)

CAREER DEVELOPMENT

Power Advisory wants to attract, train and develop qualified staff. As a small and growing firm, Power Advisory offers significant growth opportunities. The fast-paced work environment and close working relationship with senior staff provides significant opportunity for professional growth. There is opportunity for extension of the internship by Power Advisory.

HOW TO APPLY

This position is compensated hourly at a rate dependent on experience, ranging between \$15 and \$18 an hour. Interested candidates are asked to visit Power Advisory's website www.poweradvisoryllc.com to make themselves familiar with the organization. To apply, please send a resume (in PDF format) and a writing sample to crobers@poweradvisoryllc.com with the subject line "Application for Fall 2017 Internship". Please note that only applicants selected for an interview may be contacted. We thank all applicants for their interest in Power Advisory.